

Spokane Transit Authority
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CITIZEN ADVISORY COMMITTEE
Minutes of the June 8, 2022, Committee Meeting
Via Video Conference

<u>MEMBERS PRESENT</u> Brian Kamp, Chair Dennis Anderson Dan Brown Linda Carroll Steve Faust Chris Fortensky Susan Gray Kinzie Michael JT Ramsey Michelle Rasmussen	<u>STAFF PRESENT</u> E. Susan Meyer, Chief Executive Officer Brandon Rapez-Betty, Chief Operations Officer Monique Liard, Chief Financial Services Officer Karl Otterstrom, Chief Planning & Development Officer Emily Arneson, Community Ombudsman & Accessibility Officer Kate Kelly, Executive Assistant to the Chief Human Resources Officer
<u>MEMBERS ABSENT</u> Caleb McDougall	<u>GUESTS</u> None

1. Call To Order and Roll Call

The Chair, Mr. Brian Kamp, called the meeting to order at 5:00 p.m. Roll call was conducted after the Committee Chair Report.

2. Committee Chair Report

The Chair commented on the unique challenges of coming out of the COVID-19 pandemic and staffing and employment conditions for STA.

3. Public Expressions

None.

4. Committee Action

A. Minutes of April 13, 2022, Meeting

Mr. Chris Fortensky moved to approve the minutes as presented. Ms. Michelle Rasmussen seconded, and the motion passed unanimously.

5. Committee Reports

A. State of the Agency

STA CEO Ms. Susan Meyer commented that the state of the agency is good: ridership is growing, applications are being submitted for competitive grants, Senator Lias will be visiting STA on June 10, 2022, STA's Recruitment and Retention Incentive program is producing more candidates than in the past. Ms. Meyer also shared that Ms. Emily Arneson is leaving STA to pursue another opportunity.

Ms. Monique Liard joined at 5:06 p.m.

B. August 2022 Service Revisions

Mr. Karl Otterstrom provided the committee with information regarding the service changes coming to routes in August 2022. These changes are considered “Package 1” of a two-step implementation of changes as part of *STA Moving Forward*. The second round of changes will align with the launch of the City Line in July 2023.

C. 2023-2028 Transit Development Plan: Complete Draft

Mr. Otterstrom shared a summary of the Transit Development Plan including how it fits in with other STA plans, how it is organized, and the Board’s guidance. Mr. Otterstrom outlined the Service Improvement Program and the Capital Improvement Program, which are part of the Transit Development Plan, as well as the Financial Forecast associated with the Transit Development Plan.

D. Website Redevelopment Update

Mr. Brandon Rapez-Betty highlighted a few of the key features of STA’s new website.

E. I-90/Valley High Performance Transit line: Corridor Update

Mr. Otterstrom provided an update regarding the Corridor Development Plan for the I-90/Valley High Performance Transit Line. It included an overview of the timeline, planning effort, preferred architecture and site concepts, how it aligns with *STA Moving Forward*, public and agency outreach, other recommendations, and next steps.

F. Fare Collection System Update

Ms. Monique Liard offered the committee tangible updates regarding the upcoming changes to the Fare Collection System. This included a reminder of the modernized system, the implementation schedule, testing objectives, and the testing schedule. New information shared outlined the communication plan and displayed card packaging, the customer website, and the mobile app.

G. STA Board Strategic Planning Update

Ms. Liard presented a summary of the Board’s May Strategic Planning Workshop. The summary outlined the Strategic Plan Overview, project timeline, and discovery outreach. Key emerging trends that were illuminated as a result of the outreach were categorized into two groups—Context and Policy. Context trends include population and employment growth, housing affordability and supply, regional travel patterns, demographic shifts, and homelessness. Policy emerging trends include equity and accessibility, frequency and reliability, transit priority and infrastructure, demand-based services, and workforce and organizational development. Ms. Liard closed by indicating what the next steps for the Board are and an invitation for committee members to participate in a workshop later in the summer.

6. Committee Information

None.

7. Committee Member Expressions

Mr. Kamp expressed his appreciation to committee members for their participation in committee meetings. He encouraged members to reflect and consider how they can help the CAC become

more valuable to STA and the constituencies the committee serves. Mr. Kamp also thanked Ms. Arneson for her service to the CAC.

Mr. Fortensky supported Mr. Kamp's appreciation of Ms. Arneson. He also expressed that there is less space for scooters on STA's newer buses with plastic seats.

8. Set Agenda Items for Future Meetings

Proposed agenda items for future meetings were shared.

9. Adjourn

With no further business, the Chair adjourned the meeting at 6:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Kelly".

Kate Kelly
Executive Assistant to the Chief Human Resources Officer