

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, Washington 99201-2686  
(509) 325-6000

**CITIZEN ADVISORY COMMITTEE MEETING (CAC)**  
Meeting Minutes for October 11, 2017  
Southside Conference Room

**MEMBERS PRESENT**

Dennis Anderson  
Ann Campeau  
Dick Denenny  
Charles Hansen  
Brian Kamp  
Larry Lapidus  
Madison Leonard  
Michelle Rasmussen

**STAFF PRESENT**

Stacia Bowers, Executive Assistant  
Gordon Howell, Principal Planner  
Matt Kenney, Transit Planner  
Mike Tresidder, Associate Transit Planner  
Lynda Warren, Director of Finance & Information Systems

**GUESTS**

Dimple Kamp

**MEMBERS ABSENT**

Victor Frazier  
Resa Hayes  
Charles Howell, Committee Chair  
Larry Luton

**1. CALL TO ORDER AND ROLL CALL**

Dick Denenny called the meeting to order at 5:00 p.m. and conducted roll call.

**2. PUBLIC EXPRESSIONS**

None.

**3. COMMITTEE ACTION:**

**a. Minutes of the Citizen Advisory Committee - Corrections or Approval**

Dick Denenny asked the Committee to address the minutes of the September 13, 2017 meeting.

The minutes were approved.

**4. COMMITTEE REPORTS:**

**a. 2018 Proposed Budget:**

Lynda Warren presented the proposed budget for 2018.

The committee asked how many new buses would be added for 2018 and the ratio between operators and coaches. Ms. Warren sent detailed information to the committee answering these questions via email after the meeting.

**b. 2018 Service Improvements – Preliminary Proposal:**

Gordon Howell presented the preliminary proposal for 2018 service improvements. The preliminary proposal improvements are more service on existing routes per STAMF, modify/add service per STAMF and modify existing routes to improve service effectiveness. Mr. Howell reviewed the following:

- West Plains Service Changes
- Sprague “load & go” at the Plaza
- Route 23 Maple/Ash
- Route 2 Medical Shuttle
- 124 North Express Safety Improvements

- 173 VTC Express
- 25 Division reliability
- 27 Hillyard reliability
- Inbound routing on 94 East

The committee was invited to review the proposal and take the online survey at the link provided.  
<https://www.spokanetransit.com/projects-plans/september-2018-service-revisions>

**c. Connect Spokane Plan Amendments Review:**

Mike Tresidder provided the committee with information on the Connect Spokane updates. Connect Spokane is updated every three years and STA is currently in the revise draft update phase. Mr. Tresidder reviewed the timeline, next steps, what STA is responding to and the scope of updates.

**d. Ridership/Communications Update:**

Tabled for a future meeting.

**e. Recruitment/Orientation Update:**

Madison Leonard completed her orientation.

**f. PMER Observations:**

Charles Hansen attended the PMER meeting and gave a brief report of what was covered including; inter local agreement traffic light at Ermine and Greene, service improvements, award of contract, community events fare structure for Hoopfest, and Bloomsday. Valleyfest and First Night are free events. PMER was updated PMER on the CAC chair election.

**5. GENERAL BUSINESS:**

Stacia Bowers asked the members if they were available for a Saturday in November for the HPT Lite Field Trip. The members agreed that the 18<sup>th</sup> would be the best to schedule a field trip.

**6. SET MEETING SCHEDULE & AGENDA ITEMS:**

- Minutes of the October 11, 2017, Committee meeting – *Corrections/Approval*
- Division HPT Lite Field Trip
- Fare System Upgrade Project Update
- Recruitment/Orientation
- PMER Observations

**7. ADJOURN**

Respectfully submitted,



Stacia Bowers  
Executive Assistant to the Director of  
Communication & Customer Service