

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, June 7, 2017, 1:30 p.m.
Spokane Transit Authority, Northside Conference Room
1230 West Boone Avenue, Spokane, Washington

REVISED AGENDA

Estimated Meeting Time: 45 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Pam Haley*)
3. Chair's Comments (*Pam Haley*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - a. Minutes of April 12, 2017 Committee meeting - Corrections/Approval
5. Committee Chair reports: (*15 minutes*)
 - a. Al French, Planning & Development (*meeting cancelled*)
 - b. Amber Waldref, Performance Monitoring & External Relations
6. Board of Directors Draft Agenda June 15, 2017 – Corrections/Approval (*5 minutes*)
7. CEO Report (*5 minutes*)
8. New Business
9. **Executive Session (*Witherspoon Brajcich McPhee PLLC*) - 10 minutes**
10. Adjourn

Next Committee Meeting: Wednesday, July 19, 2017 at 1:30 p.m. (3rd Wednesday)
(STA Northside Conference Room, 1230 W. Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 2: APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pam Haley, Committee Chair

SUMMARY: At this time, the Board Operations Committee will review the meeting agenda with any revisions enclosed in the blue folders.

RECOMMENDATION TO COMMITTEE: Approve agenda.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 3: BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pam Haley, Committee Chair

SUMMARY: Ms. Haley will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 4a: MINUTES OF THE APRIL 12, 2017 COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Merilee Robar, Executive Assistant to the Director of Finance &
Information Services

SUMMARY: The April 12, 2017 meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the April 12, 2017, Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Pamela Haley, City of Spokane Valley, *Board Operations Committee Chair*
Al French, Spokane County, *Planning & Development Committee Chair*
Amber Waldref, City of Spokane, *Performance Monitoring & External Relations Committee Chair*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

MEMBERS ABSENT

John Higgins, Small Cities Representative (Medical Lake), *Chair Pro Tempore*

STAFF PRESENT

Beth Bousley, Director of Communications & Customer Service
Steve Blaska, Director of Operations
Nancy Williams, Director of Human Resources
Karl Otterstrom, Director of Planning
Susan Millbank, Ombudsman & Accessibility Officer
Jan Watson, Clerk of the Board

PROVIDING LEGAL COUNSEL

Laura McAloon, Witherspoon Brajcich McPhee PLLC

GUESTS

None

1. CALL TO ORDER AND ROLL CALL

Chair Haley called the meeting to order at 1:36 p.m. Roll call was conducted.

2. APPROVE COMMITTEE AGENDA

Mr. French moved approval of the April 12, 2017 agenda and Ms. Haley seconded, and the motion passed.

3. CHAIR'S COMMENTS

No comments.

4. COMMITTEE ACTION/DISCUSSION

a. March 8, 2017 Committee Minutes

Mr. French moved approval of the March 8, 2017 committee minutes and Ms. Haley seconded. There was no further discussion and the motion passed.

5. COMMITTEE CHAIR REPORTS

a. Al French, Chair, Planning & Development (P&D)

Mr. Blaska said the Draft Transit Development Plan: Mid-Range Planning Guidance item was forwarded to the Board consent agenda. The Committee also received reports on the Draft TDP: Revenue and Expenditure Forecast Assumptions and a *Connect Spokane* Update which will also be presented at the April 20 Board meeting.

b. Amber Waldref, Chair, Performance Monitoring & External Relations (PM&ER)

Mr. Blaska reported that the Award of Contract-Bus Printing Schedules, the Award of Contract-Geotechnical, Environmental & Special Inspections Services and The Zone Project (TZP) Bus Grant Program were moved forward to the Board consent agenda. The Board will be asked for their approval to transfer a retired bus to The Zone Project for a mobile food truck vendor. Mr. Andre Wicks plans to attend the April 20 Board meeting in support of the program. The Committee received a report on the September Service Revisions-Draft Recommendation. A public hearing is scheduled at the April Board meeting. The Committee also received reports on the Organizational Review of Safety and Security which was a result of a Coach Operator assault. This involves reviewing procedures and responses organization wide.

Mr. Blaska said STA is looking at a Paratransit Fare Subsidy Grant program similar to what was offered in the past. The PM&ER Committee received initial information and agreed to pursue. A work group of social service agencies has been assembled and initial meetings held to review the issue. After developing the grant program, approval from the PM&ER Committee and the Board will be required to move forward.

Ms. Haley asked about the prior grant program.

Mr. Blaska said a grant program for Paratransit users was developed in 2009 to provide subsidies to individuals of social service agencies that did not otherwise have access to transit passes. During that discussion with social service agencies, no one offered to manage it. There will be an opportunity for an individual or group to step forward to manage the new proposed program.

Ms. Meyer said money would be available to administer the grant program. Committee members were supportive of the program, but felt that management of the program is a priority before spending can take place. Social service agencies are not always aware of each other's programs, even though they may share clientele.

6. CENTRAL CITY LINE SMALL STARTS APPLICATION

Mr. Otterstrom said the packet includes a cover sheet, a Central City Line (CCL) Small Starts Submittal Overview and a draft Resolution. The special workshop held on March 1, 2017 with the STA Board of Directors reviewed the Small Starts program and an update on the CCL. A draft application packet has been prepared for evaluation and rating in order to be considered for a capital investment grant in the FY 2019 federal budget. Since the end of March, the Overview has been updated and will be included in the April 20 Board packet. The Overview includes a Summary, Definition and Small Starts Scoring Criteria. The Scoring Criteria includes Project Justification Criteria, Local Financial Commitment (LFC) and Overall Rating sections. STA expects to receive a medium to medium-high rating in the LFC criteria and Overall rating category which makes the project eligible for funding. STA is recommending the Board approve a resolution to authorize the submission of the Small Starts Application for Evaluation and Rating and authorize the CEO to continue project development. With Board approval, the application will be submitted by the end of April.

Mr. French moved approval of the resolution to authorize the submission of the Small Starts Application for Evaluation and Rating and authorize the CEO to continue project development and forward to the Board agenda for action. Ms. Haley seconded. There was no further discussion and the motion passed.

7. SERVICE ANIMALS

Ms. Millbank said that at the March Board meeting, three women spoke about service animals. They asked about STA's obligations and discussed imposter service animals. The Federal Transit Administration (FTA) and the Department of Transportation (DOT) have different definitions of service animals than the Department of Justice (DOJ). The DOJ says that a service animal is a dog. The FTA and DOT state that a service animal is any animal that has been trained to perform a task for a person who is disabled. The Veterans Administration definition and the Federal Aviation Administration (FAA) are also different. It can be confusing for individuals. Training is given to all STA new hires regarding service animals. "Is this a service animal?" and "what service has this animal been trained to perform?" are the only two questions that can be asked. STA Operators are trained only to ask "Is this a service animal?" STA does not want to put Operators in a position where they have to judge what is the right answer. STA has rules of conduct that apply to all animals including service animals. STA reviews behavior of the animal. At this time, STA has 8 dogs on the exclusion list. They remain on the list until the handler can show that the animal has been trained. There probably are imposter service animals.

Mr. French asked about requiring animals to be licensed on STA buses.

Ms. Millbank said that licensing is a County ordinance and transit officers look for licenses specifically. Animals can be excluded if they are not licensed. Washington State has two different laws regarding service animals. The first is "any animal" and the second states that "only dogs" can enter restaurants.

Mr. Blaska said imposter animals are a problem. It is encouraging that some advocacy groups are speaking out on the subject.

Discussion ensued.

Ms. Millbank said that pit bulls can be service animals and some service animals do not have to be tethered.

Mr. French asked about the City of Spokane's leash law.

Ms. McAloon said that City of Spokane police officers are not commissioned to enforce the leash law or licensing. The owner is responsible for the conduct of the animal. The rules of conduct at the Plaza are in the process of being updated.

Ms. Haley asked what "excludes" dogs.

Ms. Millbank said any aggressive behavior by the dog which includes jumping, can exclude them.

Ms. Millbank said she will make a presentation about service animals at the Board meeting.

8. BOARD OF DIRECTORS AGENDA APRIL 20, 2017

Committee members reviewed the agenda. There were no changes or corrections.

Mr. Blaska highlighted the Annual Passenger Facilities Report which is a very useful comprehensive report produced by the Planning Department.

Ms. Meyer said she will highlight that report plus the surveys in the CEO report.

Mr. French moved approval of the agenda and Ms. Haley seconded and the motion passed unanimously.

9. CEO REPORT

Awards Banquet

Ms. Meyer said thank you to the Board members that attended the STA Awards Banquet on March 26. Ms. Haley, Ms. Mumm, Mr. Kerns, Ms. Waldref and Ms. Bowers attended, along with their guests.

New Human Resources Director

Nancy Williams is the new HR Director and has been here about a month. She has 15 years of experience with Safeway as a Human Resources regional manager and also was the Chief Human Resources officer at Embassy Management.

Ms. Williams said the blend of her experience with the retail unionized private sector and the social services piece is good background to bring to this job. It has been a nice transition working with STA employees and the HR department.

New Maintenance & Facilities Manager

Mr. Blaska said that Ralph Wilder is the new Maintenance & Facilities Manager. He has many years of experience as a Transit Maintenance Manager plus Proterra bus integration experience.

Other Positions

Mr. Blaska said that Janet Stowe was promoted to the Paratransit Manager position vacated by Denise Marchioro.

Ms. Meyer said Ms. Millbank's position is currently being advertised. She will be here through the May Board meeting. The ombudsman and accessibility parts of the job will remain, but the government affairs piece will be evaluated.

At 2:29 p.m. Amber Waldref arrived.

STA Roadeo

Ms. Meyer said that Gabe Fernos won first place in Fixed Route and Rob Howard won first place for Paratransit at the Spokane Roadeo.

They will compete along with the Maintenance Team at the State Roadeo in Everett in August.

Capital Investment Grant Program & Tiger Grant Programs

STA is communicating with representatives in Congress as advised by Cardinal Infrastructure and the American Public Transportation Association (APTA) regarding retaining the Capital Investment Grant Program and the Tiger Grant Program. Members of the Appropriations Committee in both the House and Senate have written letters in support of these programs. The Small Starts Grant resides in the Capital Investment Grant Program and is funded through 2020 in the Fast Act. The President's budget is expected in May.

Van Grant Program

Ms. Meyer said that STA had six vehicles that were to be retired this year. Through a competitive process, six applicants have been selected. These six will be shared at the April Board meeting.

Ms. Waldref said that these recipients could be a "for profit" business, as long as vans are used for potential paratransit customers.

Mr. Blaska said that a recipient could be any health or human service organization.

STA's November 2016 Ballot Materials

Ms. Meyer said that STA's ballot materials and social media efforts have won two first place Ad Wheel Awards at APTA. A grand prize winner will be chosen in September. Congratulations to Ms. Bousley and her Communications team.

10. NEW BUSINESS

None

11. ADJOURN

Chair Haley moved to adjourn the meeting and all agreed by consensus. With there being no further business to come before the Committee, Chair Haley adjourned the meeting at 2:37 p.m.

Respectfully submitted,



Merilee Robar
Executive Assistant to the Director of Finance & Information Services

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 5a: PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Al French, Chair, Planning & Development

SUMMARY: The committee did not meet due to lack of a quorum.

RECOMMENDATION TO COMMITTEE: For information & discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, May 31, 2017, 10:00 a.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 75 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Minutes of the May 3, 2017 Committee Meeting – corrections/approval
Draft Minutes of May 3, 2017
5. Committee Action
 - A. Board Consent Agenda
(No items being presented this month)
 - B. Board Action Agenda – Committee Recommendation Agenda
(No items being presented this month)
 - C. Board Discussion Agenda – Committee Recommendation Agenda
 1. *Connect Spokane Update: Review Results of April and May Stakeholder Outreach & Board Guidance – (Otterstrom/Weinand)*
6. Reports to Committee *(40 minutes)*
 - A. Revised Draft Transit Development Plan: Service Implementation Plan & Capital Improvement Plan (Public Hearing) – *(Otterstrom/Kenney/Weinand/Warren)*
7. Committee information – *no discussion/staff available for questions*
8. CEO Report *(E. Susan Meyer) (10 minutes)*
9. New Business
10. Committee Members' Expressions *(10 minutes)*
11. Review July 12, 2017 Committee Meeting Agenda
12. Adjourn
13. Next Committee Meeting: July 12, 2017, 10:00 a.m. (STA Southside Conference Room, 1230 W. Boone Avenue, Spokane, WA)

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**PLANNING & DEVELOPMENT
COMMITTEE MEETING**

Wednesday, July 12, 2017, 10:00 a.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 75 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*5 minutes*)
4. Committee Action (*5 minutes*)
 - A. Minutes of the May 31, 2017 Committee Meeting – corrections/approval
Draft Minutes of May 31, 2017
5. Committee Action
 - A. Board Consent Agenda
 1. Adopt 2017 Transit Development Plan – (*Otterstrom/Weinand*)
 - B. Board Action Agenda – Committee Recommendation Agenda
(*No items being presented this month*)
 - C. Board Discussion Agenda – Committee Recommendation Agenda
(*No items being presented this month*)
6. Reports to Committee (*40 minutes*)
(*No items being presented this month*)
7. Committee information – *no discussion/staff available for questions*
8. CEO Report (*E. Susan Meyer*) (*10 minutes*)
9. New Business
10. Committee Members' Expressions (*10 minutes*)
11. Review September 6, 2017 Committee Meeting Agenda
12. Adjourn
13. Next Committee Meeting: September 6, 10:00 a.m. (STA Southside Conference Room, 1230 W. Boone Avenue, Spokane, WA)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 5b: PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Amber Waldref, Chair, Performance Monitoring & External Relations

SUMMARY: Ms. Waldref will review the May 31 (June meeting) and July 12, 2017 agendas as part of her report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information and discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
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PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, May 31, 2017, 1:30 p.m. (June Meeting)
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Approval of Minutes of the May 3, 2017, Committee meeting – *Corrections/Approval*
 - B. Appointment of One CAC Member *(Bousley)*
5. **Committee Action** *(20 minutes)*
 - A. Board Consent Agenda
 1. Award of Contract - West Plains Transit Center *(Otterstrom)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. **Reports to Committee** *(40 minutes)*
 - A. Alternate Fuel Study / Procurement Mechanisms (Review) *(Blaska)*
 - B. Real Time Information Software Launch *(Blaska/Bousley)*
 - C. 2017 Communications Update *(Bousley)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. April Financial Results Summary *(Warren)*
 - B. May Sales Tax Revenue Information *(Warren)*
 - C. April 2017 Operating Indicators *(Blaska)*
 - D. First Quarter 2017 Performance Measures *(Blaska)*
9. July 12, 2017, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: July 12, 2017, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, July 12, 2017, 1:30 p.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Approval of Minutes of the May 31, 2017, Committee meeting – *Corrections/Approval*
5. **Committee Action** *(20 minutes)*
 - A. Board Consent Agenda
 1. Award of Contract - Monroe / Regal / Sprague HPT *(Otterstrom)*
 2. Acceptance of Plaza Upgrade Project & Authorize Release of Retainage *(Otterstrom)*
 3. Acceptance of Revisions – Rules of Conduct *(Blaska)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. **Reports to Committee** *(40 minutes)*
 - A. 2016 Annual Route Report *(Otterstrom)*
 - B. 2016 State Audit *(Meyer/Warren)*
 - C. In Person Assessments / Mobility Training / Mobility Mentor Update *(Blaska)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. May Financial Results Summary *(Warren)*
 - B. June Sales Tax Revenue Information *(Warren)*
 - C. May 2017 Operating Indicators *(Blaska)*
 - D. 2017 Communications Update *(Bousley)*
9. September 06, 2017, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: September 6, 2017, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 6: BOARD OF DIRECTORS AGENDA JUNE 15, 2017 –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, CEO

SUMMARY: The Board of Directors agenda for the June 15, 2017 meeting is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, June 15, 2017 at 1:30 p.m.
Spokane Transit Authority Boardroom
1229 West Boone Avenue, Spokane, Washington

REVISED AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Pam Haley*)
3. Public Expressions
4. Recognitions and Presentations: *None*
5. Public Hearing: *15 minutes*
 - A. Revised Draft 2017 Transit Development Plan (*Karl Otterstrom*)
(*Action will be taken at July 27, 2017 Board meeting*)

Comments on 5.A should be addressed to Karl Otterstrom, STA's Director of Planning & Development:
kotterstrom@spokanetransit.com

6. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of May 18, 2017 Board Meeting – Corrections/Approval
 - B. May 2017 Vouchers (*Lynda Warren*)
 - C. Award of Contract – West Plains Transit Center (*Waldref/Otterstrom*)
7. Board Action – Committee Recommendations: *None*
8. Board Action – Other: *20 minutes*
 - A. City Ticket Agreement – Renewal (*Beth Bousley*)
 - B. **Authorization for “LoNo” Grant for Electric Fixed-Route Coaches (*Karl Otterstrom*)**
9. Board Operations Committee: *5 minutes*
 - A. Chair's Report (*Pam Haley*)
10. Planning & Development Committee: *15 minutes*
 - A. Chair's Report – *No meeting*
 - i. *Connect Spokane* Update: Review Results of April & May Stakeholder Outreach & Board Guidance (*Karl Otterstrom*)
11. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair's Report (*Amber Waldref*)
 - i. 2017 Communications Update (*Beth Bousley*)

12. CEO Report: *5 minutes*
13. Board Information: *no action or discussion*
 - A. Committee Minutes
 - B. April 2017 Financial Results Summary (*Lynda Warren*)
 - C. May 2017 Sales Tax Summary (*Lynda Warren*)
 - D. April 2017 Operating Indicators (*Steve Blaska*)
 - E. First Quarter 2017 Performance Measures (*Steve Blaska*)
 - F. Alternate Fuel Study/Procurement Mechanisms (*Steve Blaska*)
 - G. Central City Line – Station Design Policy Framework (*Karl Otterstrom*)
14. New Business
15. Board Members' Expressions
16. Executive Session (*Witherspoon Brajcich McPhee PLLC*) - *15 minutes*
17. Adjourn

Cable 5 Broadcast Dates and Times of June 15, 2017 Board Meeting:

Saturday, June 17, 2017	4:00 p.m.
Monday, June 19, 2017	10:00 a.m.
Tuesday, June 20, 2017	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	July 12 , 2017, 10:00 a.m. (Southside) 1229 West Boone
Performance Monitoring & External Relations	July 12 , 2017, 1:30 p.m. (Southside) 1229 West Boone
Board Operations	July 19 , 2017, 1:30 p.m. (Northside) 1230 West Boone

Next Board Workshop: (STA Boardroom, 1229 West Boone Avenue, Spokane, Washington)

Strategic Planning & Budget	July 12, 2017, 11:30 a.m. – 1:30 p.m.
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Next Board Meeting: Thursday, **July 27**, 2017, 1:30 p.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

***Note: July Committee and Board meetings are a week later than usual due to the July 4 holiday.**

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING OF

June 7, 2017

AGENDA ITEM 7: CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: N/A

SUMMARY: At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

9.

EXECUTIVE SESSION

At this time, the STA Board Operations Committee will adjourn to an executive session for the purpose of:

1. Discussion with legal counsel representing STA in litigation or potential litigation to which STA, the STA Board of Directors, or STA employees are, or are likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to STA.

The STA Operations Committee will reconvene in open session at approximately ____ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the Committee will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public session.

Estimated time - 10 minutes