

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, November 28, 2018, (December Meeting) 1:30 p.m.  
Spokane Transit Southside Conference Room

### AGENDA

*Estimated meeting time: 90 minutes*

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(35 minutes)*
  - A. Minutes of the October 31, 2018, (November) Committee Meeting – *Corrections/Approval*
  - B. Approval of Moran Station Park & Ride Scope of Work *(Otterstrom)*
  - C. High Performance Transit Stations: Scope of Work and Request for Proposals (RFP) *(Otterstrom)*
  - D. Approval of Scope of Work for Security Services *(Williams)*
5. **Committee Action** *(20 minutes)*
  - A. Board Consent Agenda
    1. Approval of Spokane Police Department Agreement Renewal *(Williams)*
    2. Fluid Management System Project - Acceptance and Release of Retainage *(Watkins)*
  - B. Board Discussion Agenda
    1. Draft 2019 Legislative Focus and Priorities *(Meyer)*
    2. Plaza Operations Study – Acceptance *(Otterstrom)*
6. **Reports to Committee** *(10 minutes)*
  - A. Fare Collection Update *(Warren)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
  - A. October 2018 Financial Results Summary *(Warren)*
  - B. November 2018 Sales Tax Revenue Information *(Warren)*
  - C. October 2018 Operating Indicators *(Watkins)*
  - D. January 2019 Service Change Summary *(Otterstrom)*
  - E. STA Holiday Services and Office Hours *(Watson)*
9. February 2019 Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: February 6, 2019, (No January Meeting), 1:30 p.m.  
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.