

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING

Thursday, June 16, 2022

1:30 – 3:00 p.m.

**STA Boardroom**

**1230 W Boone Avenue, Spokane, WA**

*with a Webex Video Conference Option*

### WebEx Video Conference Joining Option:

Board Members: [Click here to join virtually](#)

General Public: [Guests join virtually here](#)

Audio Conference: 1-408-418-9388; Event #: 2489 287 2484 Password: 2022

## AGENDA

1. Call to Order and Roll Call
2. Approve Board Agenda (*Chris Grover*)
3. Public Expressions
4. Recognitions and Presentations: *10 minutes*
  - A. Glen Poppe, Fixed Route Operator - Retirement (*Brandon Rapez-Betty*)
  - B. Frank English, Associate Building Maintenance Specialist – Retirement (*Brandon Rapez-Betty*)
  - C. Year-to-Date 2022 Employee Recognition Awards (*Nancy Williams*)
5. Public Hearing: *30 minutes*
  - A. 2023-2028 Transit Development Plan: Complete Draft (*Karl Otterstrom*)  
Comments may be addressed to Karl Otterstrom, Chief Planning & Development Officer:  
[kotterstrom@spokanetransit.com](mailto:kotterstrom@spokanetransit.com) (*Action at the July Board meeting*)
  - B. I-90 / Valley High Performance Transit: Draft Corridor Development Plan (*Karl Otterstrom*)  
Comments may be addressed to Karl Otterstrom, Chief Planning & Development Officer:  
[kotterstrom@spokanetransit.com](mailto:kotterstrom@spokanetransit.com) (*Action at the July Board meeting*)
  - C. Fare Policy Revisions: Draft Recommendation – Zero Fare for Youth (*Karl Otterstrom*)  
Comments may be addressed to Karl Otterstrom, Chief Planning & Development Officer:  
[kotterstrom@spokanetransit.com](mailto:kotterstrom@spokanetransit.com) (*Action at the July Board meeting*)
6. Board Action - Consent Agenda: *5 minutes*
  - A. Minutes of the May 19, 2022, Board Meeting – Corrections/Approval
  - B. Minutes of the May 19, 2022, Board Workshop- Corrections/Approval
  - C. May 2022 Vouchers (*Monique Liard*)
  - D. 2023-2025 Regional Mobility Grant Application (*Karl Otterstrom*)
  - E. High Performance Transit Amenities Installation Contract: Request to Increase Contract Authority (*Karl Otterstrom*)
  - F. On-call Geotechnical, Environmental, and Special Inspection Services: Award of Contract (*Karl Otterstrom*)
7. Board Action – *5 minutes*
  - A. Designation & Appointment of STA Public Records Officer – Resolution (*E. Susan Meyer*)

8. Board Operations Committee: *5 minutes*
  - A. Chair Report (*Chris Grover*)
9. Planning & Development Committee: *5 minutes*
  - A. Chair Report (*Al French*)
10. Performance Monitoring & External Relations Committee: *15 minutes*
  - A. Chair Report (*Pam Haley*)
    - i. Disadvantaged Business Enterprise Program and Proposed Goal for Federal Fiscal Years 2023, 2024, and 2025 (*Monique Liard*)
11. CEO Report: *15 minutes*
12. Board Information – *no action or discussion*
  - A. Committee Minutes
  - B. April 2022 Financial Results Summary (*Monique Liard*)
  - C. May 2022 Sales Tax Revenue (*Monique Liard*)
  - D. Fare Collection System Update (*Monique Liard*)
  - E. April 2022 Operating Indicators (*Brandon Rapez-Betty*)
  - F. Division Bus Rapid Transit: Decision-Making Framework (*Karl Otterstrom*)
  - G. STA-Spokane Public Schools Update (*Karl Otterstrom*)
13. New Business: (*none*)
14. Board Members' Expressions: *5 minutes*
15. Executive Session (*McAloon Law PLLC*): (*15 minutes*)
16. Adjourn

Cable 5 Broadcast Dates and Times of June 16, 2022, Board Meeting:

Saturday, June 18, 2022	4:00 p.m.
Monday, June 20, 2022	10:00 a.m.
Tuesday, June 21, 2022	8:00 p.m.

Next Committee Meetings (Location TBD) Wednesday:

Planning & Development	July 6, 2022, 10:00 a.m.
Performance Monitoring & External Relations	July 6, 2022, 1:30 p.m.
Board Operations	July 13, 2022, 1:30 p.m.

Next Board Meeting (Location TBD):

Thursday, July 21, 2022, 1:30 p.m.

*Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.*