

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99205

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, December 6, 2023

1:30 p.m. – 3:00 p.m.

Meeting via Virtual Conference

w/In Person Public Viewing Option

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA

Virtual Link:	Join Here		
Password:	Members: 2023		Guests: 1223
Call-in Number:	1-408-418-9388		Event #: 2497 197 6203

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(10 minutes)*
 - A. Minutes of the November 1, 2023, Committee Meeting -- *Corrections/Approval*
 - B. Appointment of New Members to the Citizen Advisory Committee *(Cortright)*
 - C. Reappointment of Members to the Citizen Advisory Committee *(Cortright)*
 - D. Security Services: Scope of Work Approval *(Williams)*
4. Committee Action *(20 minutes)*
 - A. Board Consent Agenda
 1. Plaza Restroom Door Additions and Plumbing Modifications: Award of Contract *(Rapez-Betty/Otterstrom)*
 2. Fleck Fuel Facility Replacement: Award of Contract and Budget Adjustment *(Rapez-Betty/Otterstrom)*
 3. 2024 Performance Measures *(Rapez-Betty/Liard)*
 - B. Board Discussion/Action Agenda
 1. Draft 2024 State Legislative Focus and Priorities *(Cortright)*
5. Reports to Committee *(25 minutes)*
 - A. Citizen Advisory Committee Update *(Cortright)*
 - B. September 2024 Service Revisions: Draft Recommendation *(Otterstrom)*
 - C. Fixed Route Ridership Methodology Update *(Otterstrom)*
6. CEO Report *(E. Susan Meyer) (15 minutes)*
7. Committee Information (no discussion/staff available for questions)
 - A. October 2023 Operating Indicators *(Rapez-Betty)*
 - B. October 2023 Financial Results Summary *(Liard)*

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

- C. November 2023 Sales Tax Revenue (*Liard*)
- D. January 2024 Service Changes (*Otterstrom*)
- 8. Review January 31, 2024, Committee Meeting Agenda (*5 minutes*)
- 9. New Business (*5 minutes*)
- 10. Committee Members' Expressions (*5 minutes*)
- 11. Adjourn
- 12. Next Committee Meeting: Wednesday, January 31, 2024 (February Meeting), at 1:30 p.m. via in person (**No January meeting**)