

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Wednesday, April 9, 2025

1:30 p.m. – 3:00 p.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option

AGENDA

1. Call to Order and Roll Call
2. Approve Committee Agenda *(Haley)*
3. Chair's Comments *(Haley) (5 minutes)*
4. Committee Action/Discussion *(5 minutes)*
 - A. Minutes of the March 12, 2025, Committee Meeting – Corrections/Approval
5. Committee Chair Reports *(10 minutes)*
 - A. Tim Hattenburg, Planning & Development
 - B. Lance Speirs, Performance Monitoring & External Relations
6. Board of Directors Draft April 17, 2025, Meeting Agenda – Corrections/Approval *(Otterstrom & Rapez-Betty) (5 minutes)*
7. Board Operations Committee Draft May 7, 2025, Meeting Agenda – Information *(Otterstrom & Rapez-Betty) (5 minutes)*
8. CEO Report *(Otterstrom & Rapez-Betty) (20 minutes)*
9. New Business
10. Executive Session *(Etter, McMahon) (10 minutes)*
RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
11. Adjourn

Next Committee Meeting: Wednesday, May 7, 2025, at 1:30 p.m. in person with virtual public viewing option.

Virtual Link:	Join here	
Password:	Members: 2025	Guests: 0425
Call-in Number:	1-408-418-9388	Event #: 2491 832 7044

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 2 : APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Pam Haley, STA Board Chair

SUMMARY: At this time, the Board Operations Committee will review and approve the meeting agenda with any revisions provided.

RECOMMENDATION TO COMMITTEE: Approve Board Operations Committee agenda.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 3 : BOARD OPERATIONS COMMITTEE CHAIR'S COMMENTS

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Pam Haley, STA Board Chair

SUMMARY: At this time, the Committee Chair will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Information only.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 4A : MINUTES OF THE MARCH 12, 2025, COMMITTEE MEETING –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Amie Blain, Executive Assistant to the Chief Financial Officer and Chief
Information Officer

SUMMARY: The March 12, 2025, meeting minutes are attached for your information and correction
and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and/or approval.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the March 12, 2025, Meeting

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/ Virtual Public Viewing Option

MEMBERS PRESENT

Pam Haley, City of Spokane Valley, *Chair*
Lance Speirs, Small Cities Representative
(Medical Lake), *Chair Pro Tempore*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Tim Hattenburg, City of Spokane Valley
Non-Voting
Karl Otterstrom, Interim Co-CEO,
Ex Officio
Brandon Rapez-Betty, Interim Co-CEO,
Ex Officio

STAFF PRESENT

Carly Cortright, Chief Communications &
Customer Service Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Tammy Johnston, Interim Chief Financial Officer
Dana Infalt, Sr. Executive Assistant to the Chief
Executive Officer
Amie Blain, Executive Assistant to the Chief Financial
Officer and Chief Information Officer

MEMBERS ABSENT

None

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Haley called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

Ms. Klitzke moved to approve the agenda as presented. Mr. Speirs seconded, and the motion passed unanimously.

3. **CHAIR'S COMMENTS**

None

4. **COMMITTEE ACTION**

A. **February 12, 2025, Committee Meeting Minutes**

Ms. Klitzke moved to approve the February 12, 2025, Committee meeting minutes as submitted. Mr. Speirs seconded, and the motion passed unanimously.

5. COMMITTEE ACTION

A. Consent Agenda

i. Sprague Line Right of Way Acquisition

Mr. Otterstrom presented this item to the Committee.

Mr. Speirs moved to recommend the Board approve, by motion, the real property acquisition and associated easements between Costco Wholesale Corporation and Spokane Transit for a portion of Spokane County Parcel #35144.0114 for a total of \$38,170.00 and authorize the Interim Co-CEOs to execute closing documents on behalf of Spokane Transit. Ms. Klitzke seconded, and the motion passed unanimously.

6. BOARD OPERATIONS POLICY REVIEW CYCLE

Ms. Clark presented this item to the Committee. Ms. Clark confirmed the Public Transportation Improvement Conference (PTIC) will need to remain on schedule to be reviewed in 2026 due to this requirement being based on population counts from the most recent census data instead of where boundaries are drawn. However, additional review cycles are allowed within each four-year timeframe as desired. Ms. Clark also noted that STA's legal counsel monitors legislation to determine potential statutory changes.

7. COMMITTEE CHAIR REPORTS

A. Tim Hattenburg, Chair, Planning & Development (P&D)

Mr. Hattenburg shared the items presented at the Planning & Development Committee meeting on March 5, 2025.

B. Lance Speirs, Chair, Performance Monitoring & External Relations

Mr. Speirs and Mr. Rapez-Betty shared the items presented at the Performance Monitoring & External Relations meeting on March 5, 2025.

8. BOARD OF DIRECTORS AGENDA MARCH 20, 2025

Item 8A. *2025 Operating Budget Amendment: Battery Electric Bus Vehicle Maintenance: Resolution* will be moved to the consent agenda.

Mr. Speirs moved to approve the Board of Directors agenda as amended. Ms. Klitzke seconded, and the motion passed unanimously.

9. BOARD OPERATIONS COMMITTEE DRAFT AGENDA APRIL 9, 2025

Mr. Otterstrom addressed Ms. Klitzke's upcoming absence for the Board Operations Committee meeting in April and noted the light agenda.

10. CEO REPORT

The Co-CEOs shared the February 2025 voter-approved sales tax revenues representing December 2024 sales. Actual was \$10.6M, compared to the budget of \$10.2M, for a 3.9% difference, or \$0.4M. Year-to-date results are 0.02% below budget.

The Co-CEOs presented the following items:

- STA's 44th Birthday
- March 5th CIG Fly-In
 - Mr. French attended this event on behalf of STA and briefed the Committee.
- State Transportation Budget Update
- Prospective NSC Funding Coalition
 - GSI is organizing a coalition of business of local government to advocate for protecting funding for the North Spokane Corridor
 - After discussion, the Committee agreed to participate in the coalition
 - If a formal agreement is required, it would be brought to the full STA Board for approval

11. NEW BUSINESS

None

12. EXECUTIVE SESSION

Chair Haley advised the purpose of the Executive Session was in accordance with RCW 42.30.110(1)(b); *"considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price."*

The Committee entered Executive Session at 2:07 p.m., with a 10-minute projected timeframe. At 2:14 p.m., the Executive Session ended and the meeting was called back into open session.

13. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 2:14 p.m.

Respectfully submitted,

Amie Blain

Amie Blain
Executive Assistant to the Chief Financial Officer and Chief Information Officer

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 5A : PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Tim Hattenburg, Chair, Planning & Development

SUMMARY: At this time, the Committee Chair will review the April 2, 2025, committee meeting and draft April 30, 2025, meeting agenda as part of the report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: Receive report.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, April 2, 2025

10:00 a.m. – 11:30 a.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(5 minutes)*
 - A. Minutes of the March 5, 2025, Committee Meeting – *Corrections/Approval*
4. Committee Action
 - A. Board Consent Agenda - *none*
 - B. Board Discussion Agenda *(5 minutes)*
 1. Connect 2035: Initiative Sequencing Approval (Resolution) *(Otterstrom)*
5. Report to Committee *(55 minutes)*
 - A. Facilities Master Plan Phase 1 Update
 - B. Division Street Bus Rapid Transit: Implementation Strategy Update *(Otterstrom)*
 - C. 2026-2031 Transit Development Plan: Review Preliminary Revenue & Expenditure Forecast Assumptions *(Otterstrom / Johnston)*
 - D. 2026-2031 Transit Development Plan: Tactical Framework *(Otterstrom)*
6. CEO Report *(Otterstrom/Rapez-Betty) (15 minutes)*
7. Committee Information -- *none*
8. Review April 30, 2025, Committee Meeting Draft Agenda
9. New Business
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, April 30, 2025, at 10:00 a.m. in person. *(May Meeting)*

Virtual Link:	Join here	
Password:	Members: 2025	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2489 808 6954

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Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, April 30, 2025 *(May Meeting)*

10:00 a.m. – 11:30 a.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

DRAFT AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(15 minutes)*
 - A. Minutes of the April 2, 2025, Committee Meeting – *Corrections/Approval*
4. Committee Action
 - A. Board Consent Agenda *(15 minutes)*
 1. Division Street Bus Rapid Transit: Implementation Strategy Refinement and Outreach *(Otterstrom/Wells)*
 - B. Board Discussion Agenda - *none*
5. Report to Committee *(35 minutes)*
 - A. 2026-2031 Transit Development Plan: Proposed 2025-2027 Service Improvements *(Otterstrom/Poole)*
 - B. 2026-2031 Transit Development Plan: Proposed 2025-2027 Capital Improvement Program *(Otterstrom/Johnston)*
 - C. Transit Oriented Development (TOD) Pilot Project Update *(Otterstrom)*
6. CEO Report *(Otterstrom/Rapez-Betty) (15 minutes)*
7. Committee Information
8. Review June 4, 2025, Committee Meeting Draft Agenda
9. New Business
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, June 4, 2025, at 10:00 a.m. in person.

Virtual Link:	Join here	
Password:	Members: 2025	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: XXXX XXX XXXX

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 5B : PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE
CHAIR REPORT

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Lance Speirs, Chair, Performance Monitoring & External Relations

SUMMARY: At this time, the Committee Chair will review the April 2, 2025, committee meeting and draft April 30, 2025, meeting agenda as part of the report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: Receive report.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, April 2, 2025

1:30 p.m. – 3:00 p.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(10 minutes)*
 - A. Minutes of March 5, 2025, Committee Meeting - *Corrections/Approval*
 - B. Purchased Transportation – Scope of Work Approval *(Rapez-Betty)*
4. Committee Action *(none)*
 - A. Board Consent Agenda
 - B. Board Discussion Agenda
5. Reports to Committee *(45 minutes)*
 - A. 2024 Year-End Performance Measures *(Rapez-Betty)*
 - B. Preventable Accident Reduction Strategy *(Rapez-Betty)*
 - C. 2025-2026 Workforce Development Plan *(Williams)*
 - D. Citizen Advisory Committee Update *(Cortright)*
6. CEO Report *(Rapez-Betty/Otterstrom)* *(15 minutes)*
7. Committee Information (no discussion/staff available for questions)
 - A. February 2025 Operating Indicators *(Rapez-Betty)*
 - B. February 2025 Financial Results Summary *(Johnston)*
 - C. March 2025 Sales Tax Revenue *(Johnston)*
 - D. May 2025 Service Change *(Otterstrom)*
8. Review April 30, 2025, Meeting Draft Agenda (May Meeting) *(5 minutes)*
9. New Business *(5 minutes)*
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, April 30, 2025, at 1:30 p.m. (May Meeting)

Optional Virtual Link:	JOIN HERE	
Password:	Members: 2025	Guests: 0425
Call-in Number:	1-408-418-9388	Webinar #: 2493 344 5472

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PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, April 30, 2025 *(May Meeting)*

1:30 p.m. – 3:00 p.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

DRAFT AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(5 minutes)*
 - A. Minutes of April 2, 2025, Committee Meeting - *Corrections/Approval*
4. Committee Action *(30 minutes)*
 - A. Board Consent Agenda
 1. Third-Party Workers Compensation Claims Administration - Award of Contract *(Williams)*
 2. Contract for Data Feed/Customer Information Improvements – Award of Contract *(Cortright)*
 3. Project Management Software - Award of Contract *(Otterstrom)*
 4. Electrical Systems Upgrade - Scope of Work Approval *(Rapez-Betty)*
 5. Uniforms & Accessories - Award of Contract *(Rapez-Betty)*
 - B. Board Discussion Agenda
5. Reports to Committee *(25 minutes)*
 - A. Disadvantaged Business Enterprise Proposed Goal for Federal Fiscal Years 2026, 2027 and 2028 *(Johnston)*
 - B. 2025 Community Perception Survey Results *(Cortright)*
 - C. Citizen Advisory Committee Update *(Cortright)*
 - D. Connect 2035 Strategic Plan Update: Initial Report *(Otterstrom)*
6. CEO Report *(Rapez-Betty/Otterstrom)* *(15 minutes)*
7. Committee Information (no discussion/staff available for questions)
 - A. March 2025 Operating Indicators *(Rapez-Betty)*
 - B. March 2025 Financial Results Summary *(Johnston)*
 - C. April 2025 Sales Tax Revenue *(Johnston)*
 - D. 1st Quarter 2025 Service Planning Input Report *(Otterstrom)*
8. Review June 4, 2025, Meeting Draft Agenda *(5 minutes)*
9. New Business *(5 minutes)*
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, June 4, 2025, at 1:30 p.m.

Optional Virtual Link:	Join Here	
Password:	Members: 2025	Guests: 0525
Call-in Number:	1-408-418-9388	Event #: XXXX XXX XXXX

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 6 : BOARD OF DIRECTORS MEETING AGENDA APRIL 17, 2025 –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Interim Co-Chief Executive Officer
Brandon Rapez-Betty, Interim Co-Chief Executive Officer

SUMMARY: The Board of Directors meeting agenda for April 17, 2025, is attached for the Committee's information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and/or approval.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201
509-325-6000

BOARD MEETING

Thursday, April 17, 2025
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

DRAFT AGENDA

1. Call to Order and Roll Call (*Chair Haley*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Haley*)
5. Board Chair Report (*Chair Haley*)
6. Public Expressions
7. Recognitions and Presentations: *5 minutes*
 - A. Employee Recognition Awards-1Q 2025 (*Nancy Williams*)
 - B. Years of Service Recognition-1Q 2025 (*Nancy Williams*)
 - C. Kevin Milnes, Associate Building Maintenance Specialist - Retirement (*Brandon Rapez-Betty*)
 - D. Cindy Foster, Customer Service Representative – Retirement (*Brandon Rapez-Betty*)
8. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of March 20, 2025, STA Board Meeting– Corrections/Approval
 - B. Approval of the March 2025 Vouchers (*Tammy Johnston*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. 2022 Service Change Bus Stops Phase 2: Final Acceptance (*Karl Otterstrom*)
9. Board Action – Committee Recommendation: *10 minutes*
Planning & Development Committee
 - A. Connect 2035 Initiative Sequencing Approval (Resolution) (*Karl Otterstrom*)
10. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Haley*)
11. Planning & Development Committee: *30 minutes*
 - A. Chair Report (*Tim Hattenburg*)
 - i. 2026-2031 Transit Development Plan: Review Preliminary Revenue & Expenditure Forecast Assumptions (*Karl Otterstrom*)
 - ii. Division Street Bus Rapid Transit: Implementation Strategy Update (*Karl Otterstrom*)
 - iii. Facilities Master Plan Phase 1 Update (*Brandon Rapez-Betty*)
12. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (*Lance Speirs*)
 - i. Preventable Accident Reduction Strategy (*Brandon Rapez-Betty*)

13. CEO Report: *15 minutes*
14. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. March 2025 Sales Tax Revenue (*Tammy Johnston*)
 - C. February 2025 Financial Results Summary (*Tammy Johnston*)
 - D. February 2025 Operating Indicators (*Brandon Rapez-Betty*)
 - E. 2024 Year End Performance Measures (*Brandon Rapez-Betty*)
 - F. 2024 Workforce Development Plan (*Nancy Williams*)
 - G. May 2025 Service Change (*Karl Otterstrom*)
 - H. 2026-2031 Transit Development Plan: Tactical Framework (*Karl Otterstrom*)
15. Executive Session (*Etter, McMahon*): *10 minutes*
RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
16. New Business
17. Board Member Expressions
18. Adjourn (*Chair*)

Optional Virtual link:	Click here to join virtually	
Password:	Members: 2025	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2482 557 7415

Cable 5 Broadcast Dates and Times of April 17, 2025, Board Meeting:

Saturday, April 19, 2025	4:00 p.m.
Monday, April 21, 2025	10:00 a.m.
Tuesday, April 22, 2025	8:00 p.m.

May Committee Meetings, Wednesday:

Planning & Development	April 30, 2025, 10:00 a.m. <i>(one week early)</i>
Performance Monitoring & External Relations	April 30, 2025, 10:00 a.m. <i>(one week early)</i>
Board Operations	May 7, 2025, 1:30 p.m. <i>(one week early)</i>

May Board Meeting:

Thursday, May 15, 2025, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option will be available for all Committee and Board meetings)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 7 : BOARD OPERATIONS COMMITTEE DRAFT MAY 7, 2025, MEETING
AGENDA – INFORMATION

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Interim Co-Chief Executive Officer
Brandon Rapez-Betty, Interim Co-Chief Executive Officer

SUMMARY: The draft Board Operations Committee meeting agenda for May 7, 2025, is attached for your information.

RECOMMENDATION TO COMMITTEE: For information and discussion.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Wednesday, May 7, 2025

1:30 p.m. – 3:00 p.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option

DRAFT AGENDA

1. Call to Order and Roll Call
2. Approve Committee Agenda *(Haley)*
3. Chair's Comments *(Haley) (5 minutes)*
4. Committee Action/Discussion *(5 minutes)*
 - A. Minutes of the April 9, 2025, Committee Meeting – Corrections/Approval
5. Committee Chair Reports *(10 minutes)*
 - A. Tim Hattenburg, Planning & Development
 - B. Lance Speirs, Performance Monitoring & External Relations
6. Board of Directors Draft May 15, 2025, Meeting Agenda – Corrections/Approval *(Otterstrom & Rapez-Betty) (5 minutes)*
7. Board Operations Committee Draft June 11, 2025, Meeting Agenda – Information *(Otterstrom & Rapez-Betty) (5 minutes)*
8. CEO Report *(Otterstrom & Rapez-Betty) (20 minutes)*
9. New Business
10. Adjourn

Next Committee Meeting: Wednesday, June 11, 2025, at 1:30 p.m. in person with virtual public viewing option.

Virtual Link:	Join here	
Password:	Members: 2025	Guests: 0525
Call-in Number:	1-408-418-9388	Event #: xxxx xxx xxxx

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 8 : CEO REPORT

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Interim Co-Chief Executive Officer
Brandon Rapez-Betty, Interim Co-Chief Executive Officer

SUMMARY: At this time, the Interim Co-CEOs will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Information only.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

April 9, 2025

AGENDA ITEM 9 : NEW BUSINESS

REFERRAL COMMITTEE: n/a

SUBMITTED BY: n/a

SUMMARY: At this time, the Committee will have the opportunity to discuss new business relating to Board Operations.

RECOMMENDATION TO COMMITTEE: Information only.

10.

EXECUTIVE SESSION

At this time, the STA Board Operations Committee will adjourn to an executive session for the purpose of:

To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
(RCW 42.30.110(1)(b))

The STA Board Operations Committee will reconvene in open session after approximately 10 minutes. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the Committee will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public session.

Estimated time – 10 minutes