

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201
509-325-6000

BOARD MEETING

Thursday, May 15, 2025
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair Haley*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Haley*)
5. Board Chair Report (*Chair Haley*)
6. Public Expressions
7. Recognitions and Presentations: *5 minutes*
 - A. Glen Schultheis, Coach Operator - Retirement (*Brandon Rapez-Betty*)
8. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of April 17, 2025, STA Board Meeting– Corrections/Approval
 - B. Approval of the April 2025 Vouchers (*Tammy Johnston*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. Plaza Property Management & Leasing Agent Services: Final Acceptance (*Brandon Rapez-Betty*)
 - E. HID Reader Replacement: Final Acceptance (*Kade Peterson*)
 - F. Third Party Workers Compensation Claims Administration-Award of Contract (*Nancy Williams*)
 - G. Project Management Software – Award of Contract (*Karl Otterstrom*)
 - H. Uniforms and Accessories (*Karl Otterstrom*)
 - I. West Plains Transit Center Operational Expansion and Enhancements: Delegation of Award of Contract Authority (*Karl Otterstrom*)
 - J. Bus Stop Site Improvements Property Acquisition – Resolution 837-25 (*Karl Otterstrom*)
9. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Haley*)
10. Planning & Development Committee: *35 minutes*
 - A. Chair Report (*Tim Hattenburg*)
 - i. Technology Master Plan: Introduction and Initial Scoping (*Kade Peterson*)
 - ii. Division Street Bus Rapid Transit: Implementation Strategy Refinement and Outreach (*Karl Otterstrom*)
 - iii. 2026-2031 Transit Development Plan Update (*Karl Otterstrom/Tammy Johnston*)
11. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair Report (*Lance Speirs*)
 - i. Connect 2035 Strategic Plan Update: Initial Report (*Karl Otterstrom*)
12. CEO Report: *15 minutes*

13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. April 2025 Sales Tax Revenue (*Tammy Johnston*)
 - C. March 2025 Financial Results Summary (*Tammy Johnston*)
 - D. March 2025 Operating Indicators (*Brandon Rapez-Betty*)
 - E. 1ST Quarter 2025 Service Planning Input Report (*Karl Otterstrom*)
 - F. 2024 Fixed Route System Performance Report (*Karl Otterstrom*)
 - G. 2025 Community Perception Survey Results Summary (*Carly Cortright*)
 - H. Transit Oriented Development (TOD) Pilot Project Update (*Karl Otterstrom*)
 - I. 2026-2029 Title VI Program Update (*Karl Otterstrom*)
14. Executive Session (*none*)
15. New Business
16. Board Member Expressions
17. Adjourn (*Chair*)

Optional Virtual link:	Click here to join virtually	
Password:	Members: 2025	Guests: <i>Guest</i>
Call-in Number:	1-408-418-9388	Event #: 2487 581 9894

Cable 5 Broadcast Dates and Times of May 15, 2025, Board Meeting:

Saturday, May 17, 2025	4:00 p.m.
Monday, May 19, 2025	10:00 a.m.
Tuesday, May 20, 2025	8:00 p.m.

June Committee Meetings, Wednesday:

Planning & Development	June 4, 2025, 10:00 a.m.
Performance Monitoring & External Relations	June 4, 2025, 10:00 a.m.
Board Operations	June 11, 2025, 1:30 p.m.

June Board Meeting:

Thursday, June 26, 2025, *(one week late)* 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington (A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.