

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201
509-325-6000

BOARD MEETING

Thursday, February 20, 2025
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair Haley*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Haley*)
5. Board Chair Report (*Chair Haley*)
6. Public Expressions
7. Recognitions and Presentations: *10 minutes*
 - A. Mitch Bright, Fixed Route Supervisor-Retirement (*Brandon Rapez-Betty*)
 - B. Employee Recognition Awards-4Q 2024-Recognition (*Nancy Williams*)
 - C. Federal Transit Administration Section 5310-Subrecipient Recognition (*Karl Otterstrom*)
8. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of January 16, 2025, STA Board Meeting– Corrections/Approval
 - B. Minutes of February 7, 2025, Special STA Board Meeting– Corrections/Approval
 - C. Approval of the January 2025 Vouchers (*Tammy Johnston*)
 - D. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - E. Krueger Sheet Metal: Final Acceptance (*Karl Otterstrom*)
 - F. D-McP Construction, LLC Contract 2022-10762: Final Acceptance (*Karl Otterstrom*)
 - G. Fleck Bus Washer Replacement: Final Acceptance (*Karl Otterstrom*)
 - H. Plaza 1st Floor Restrooms Contract 2023-10851: Final Acceptance (*Karl Otterstrom*)
 - I. Board Member Travel to Washington DC: Approval (*Karl Otterstrom/Brandon Rapez-Betty*)
 - J. Sprague Line Right of Way Acquisition (*Karl Otterstrom*)
 - K. Swiftly Software Term Extension (*Karl Otterstrom*)
9. Board Report: *10 minutes*
 - A. Legislative Update (*Karl Otterstrom/Brandon Rapez-Betty*)
10. Board Operations Committee: *10 minutes*
 - A. Chair Report (*Chair Haley*)
11. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Tim Hattenburg*)
12. Performance Monitoring & External Relations Committee: *25 minutes*
 - A. Chair Report (*Lance Speirs*)
 - i. Enhanced Transit System Security Strategy (*Brandon Rapez-Betty*)
 - ii. STA Bus Fleet State of Good Repair (*Brandon Rapez-Betty*)
13. CEO Report: *15 minutes*

14. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. January 2025 Sales Tax Revenue (*Tammy Johnston*)
 - C. December 2024 Operating Indicators (*Brandon Rapez-Betty*)
 - D. 2025 Planning & Development Committee Work Program: Review (*Karl Otterstrom*)
 - E. Transit Development Plan 2026-2031: Overview (*Karl Otterstrom*)
 - F. 2024 Fixed Route Rider Survey Results (*Carly Cortright*)
 - G. Connect 2035 Strategic Plan: Initiative Sequencing (*Karl Otterstrom*)
 - H. Route 11 North Bank/Downtown Shuttle Update (*Karl Otterstrom*)
 - I. 4th Quarter 2024 Service Planning Input Report (*Karl Otterstrom*)
15. Executive Session (*Etter, McMahon*): 10 minutes
RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
16. New Business
17. Board Member Expressions: 5 minutes
18. Adjourn (*Chair*)

Optional Virtual link:	Click this link to join meeting on Webex	
Password:	Members: 2025	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2492 291 6972

Cable 5 Broadcast Dates and Times of February 20, 2025, Board Meeting:

Saturday, February 22, 2025	4:00 p.m.
Monday, February 25, 2025	10:00 a.m.
Tuesday, February 26, 2025	8:00 p.m.

Next Committee Meetings, Wednesday:

Planning & Development	March 5, 2025, 10:00 a.m.
Performance Monitoring & External Relations	March 5, 2025, 1:30 p.m.
Board Operations	March 12, 2025, 1:30 p.m.

Next Board Meeting:

Thursday, March 20, 2025, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.